



REQUEST FOR BIDS (RFB) – LIVE PLANT SUPPLY AND MAINTENANCE SERVICES

VALLEY INTERNATIONAL AIRPORT (HRL) HARLINGEN, TEXAS

JUNE 2026

The City of Harlingen, Valley International Airport (Airport), is seeking qualified vendors to submit bids for the purchase, provision, installation, and ongoing maintenance of live plants throughout the Airport (terminal: outside, front area, lobby, and possibly other areas inside the airport). The goal is to establish a contract with a responsible bidder capable of providing professional services that enhance the appearance, safety, and environmental quality of the airport, deliver a memorable passenger experience, and maintain high standards of tropical visual appeal while improving air quality.

The following minimum requirements must be met for a company to provide Live plant supply and maintenance for the Airport:

- (1) Vendor name, address, phone number, and contact person.
- (2) Possess a valid license in the State of Texas.
- (3) Provide proof of appropriate insurance as required by the Airport, including general liability and workers' compensation insurance, prior to contract execution.
- (4) Minimum of five (5) years of experience in commercial live plant supply and maintenance.
- (5) Compliance with FAA and TSA safety and security regulations.
- (6) Ability to work in secure and restricted areas.
- (7) Knowledge of plant care suitable for South Texas climate conditions.
- (8) Adequate staffing and equipment to service the airport's needs.

The selected vendor will ensure a safe environment throughout the airport facility in compliance with all applicable federal, state, local, and TSA rules and regulations, including weekly maintenance of all plants, detailed service reports after each visit, and detailed reporting of all work.

The anticipated contract term is for twelve (12) consecutive months commencing on August 1, 2026, and ending on July 31, 2027, with the option to renew for an additional four (4) years at one (1) year intervals if both parties agree in writing under the same terms, conditions, and costs.

All bids must be submitted by 10:00 AM, Thursday, June 18, 2026. Bids submitted after that time will not be opened and returned to the sender.

CLEARLY MARK THE FRONT OF THE SEALED PACKAGE:

"LIVE PLANT SUPPLY AND MAINTENANCE SERVICES, HRL, TEXAS"

Include:

- Company Name:
- Contact Name and title:
- Email:
- Address:

Address to: Mr. Paul Widish, Interim Director of Aviation

Valley International Airport, Airport Terminal Building, 3002 Heritage Way, 3rd Floor

Harlingen, Texas, 78550

Any questions, please email: celina@flythevalley.com; (956) 430-8601.

For a bid package, please email Celina P. Garza: celina@flythevalley.com;

The Interim Director of Aviation reserves the right to initiate additional procurement actions for any services and to reject all bids for any reason at any time, and to waive all informalities in the process.

City of Harlingen, Airport Board, Valley International Airport

Paul Widish

Assistant Director of Aviation