

## SOLICITATION FOR CONTRACTORS TO PROVIDE DIRECT PURCHASED SERVICES FISCAL YEAR 2024

The Area Agency on Aging of the Lower Rio Grande Valley (AAA) is designated by the Texas Health and Human Services (HHS) to be the focal point for services to persons 60 or older within the AAA's region. The AAA administers services funded by the Older Americans Act (OAA) with emphasis placed on frail, rural, low-income, minority, and limited English individuals. The AAA purchases various short-term services for eligible clients. Services are purchased from appropriate contractors that have completed a Direct Purchase of Service (DPS) application and have executed a Contractor Agreement with the AAA. Organizations eligible to apply include private for-profit, non-profit, and local city-county governmental entities which have the capacity to meet the requirements of service delivery under Direct Purchase of Services (DPS) procedures.

Interested parties may apply for consideration for participation in the contractor pool by submitting a completed and signed DPS application, including all required attachments and certification regarding debarment. Information regarding specific requirements, scope, and limitations for each service is available in the proposal packet. If the application is approved by the LRGVDC Board of Directors and the Area Agency on Aging a contractor agreement may be executed. Debarred and suspended parties are ineligible to apply for funding and are excluded from participating in this program.

Proposals should address one or more of the following services.

- **Respite in Home Services** - May include meal preparation, housekeeping, and assistance with personal care.
- **Homemaker Services** - May include housekeeping and meal preparation.
- **Health Maintenance Services** - Provision of medications, nutritional supplements, glasses, dentures, hearing aids, diabetic foot ware or other devices necessary to promote or maintain the health or safety of the older person, including but not limited to delivery, setup, and demonstrations.
- **Residential Repair Services** - consisting of repairs or modifications of a dwelling occupied by an older person that is essential for the health and safety of the older person, i.e., ramps, grab bars, widening of doors, or services requested by any Special Initiative. All repairs and or modifications must meet ADA standards.
- **Transportation Services** - trips to and from health-related activities

Sealed applications, must be either mailed or hand-delivered to:

LRGVDC Procurement  
301 W. Railroad St. Building "D", Weslaco, Texas 78596  
**DEADLINE FOR APPLICATIONS IS**  
**FRIDAY, July 14, 2023, @ 5:00 p.m.**

Information regarding specific requirements, scope, and limitations for each of the services is available in the proposal packet. Proposals must be prepared and submitted using the application forms provided by the LRGVDC. Packets and Contractor Solicitation Timeline may be obtained through the LRGVDC website at [www.lrgvdc.org/procurement.html](http://www.lrgvdc.org/procurement.html)

Applications will be reviewed to verify that the application meets requirements and is complete when received. All applications will be presented for approval to the LRGVDC Board of Directors.

The applications must be completed as set forth in the solicitation instructions.

**FAXED OR EMAILED APPLICATIONS WILL NOT BE ACCEPTED.**