



2606 BOCA CHICA BLVD  
BROWNSVILLE, TX 78521  
(956) 541-8315  
www.hacb.us

## **REQUEST FOR QUALIFICATIONS (RFQ)**

The Housing Authority of the City of Brownsville (HACB) is hereby soliciting Qualifications for the following item:

### **1. “RFQ HACB No.24-001 Insurance Broker of Record for Employee Benefits”**

HACB is seeking to engage qualified firms to perform the professional service item mentioned above. All applicants must comply with the RFQ requirements and must address all items.

All Qualifications must be submitted no later than 4:00 p.m. CST on Thursday, June 6, 2024, and should be addressed to: Housing Authority of the City of Brownsville, 2606 Boca Chica Blvd, Brownsville, Texas, 78521, “Attention: Finance Department”. No Qualification submittal will be accepted for consideration after the deadline specified above.

All qualifications will be evaluated in accordance with the HACB procurement process. Any qualifications submittal not fully addressing the requirements of the Request for Qualifications may be considered a non-responsive offer and may be eliminated from further consideration.

Copies of the Request for Qualifications (and any future Addendums) may be obtained by accessing the HACB’s website at <http://www.hacb.us/current-bids/>. If you have any problems accessing our webpage, please contact Ms. Noemi Alejandro, Accountant, at [nalejandro@hacb.us](mailto:nalejandro@hacb.us) or (956) 541-8315 extension 1534. You can also obtain a copy by visiting our main office at 2606 Boca Chica Blvd. in Brownsville, Texas.

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