

REQUEST FOR SEALED PROPOSALS

Notice is hereby given that the San Juan Economic Development Corporation is seeking sealed proposals for Audit Services addressed to Lori A. Maldonado, Purchasing Agent, City of San Juan, 709 S. Nebraska Avenue, San Juan, Texas, 78589-2649 no later than Thursday, August 3, 2023, 10:00 a.m., at which time they will be taken to the San Juan Economic Development Corporation located at 905 W. 1st St. Ste. D, San Juan, Texas 78589.

**REQUEST FOR SEALED PROPOSAL FOR
AUDIT SERVICES – RFP NO. 23-013-08-03
PURCHASING / PROCURMENT
SAN JUAN ECONOMIC DEVELOPMENT CORPORATION
709 S. NEBRASKA AVENUE
SAN JUAN, TEXAS 78589-2649**

Specifications can be obtained by calling the Purchasing Department at 956-223-2204, by picking them up at the San Juan City Hall, 709 S. Nebraska, San Juan, Texas between the hours of 8:30 a.m. - 4:30 p.m., Monday thru Friday, or by downloading them from the City's web-site at www.sjtx.us.

Be advised that if a firm downloads the bidding documents from the web page and is contemplating on bidding on the project the respondent must register with the Purchasing Department, so that any changes/additions via Addendum can be forwarded to the firm. Register with the Purchasing Division by e-mail lmaldonado@sjtx.us. Please include the firm's name, address, phone number and fax number, as well as the contact person name and title in your email and "Audit Services RFP NO. 23-013-08-03" in the email's subject line.

The San Juan Economic Development Corporation reserves the right to refuse and reject any or all proposals and to waive any or all formalities or technicalities or to accept the proposal to be the best and most advantageous to the San Juan EDC, and hold the proposal for a period of 90 days without taking action. Proposals submitted past the aforementioned date and time will not be accepted.

Caution to those submitting bids; those not in the proper form may be rejected.