



BROWNSVILLE
PUBLIC UTILITIES BOARD

1425 Robinhood Drive Brownsville, TX 78521

www.brownsville-pub.com

NOTICE OF BOARD RESOLUTION CHANGES

The Brownsville Public Utilities Board hereby gives notice of the changes to the Resolution Adopting Amended Rules of Governance approved by the Board of Directors at the June 15, 2023 Regular Board Meeting. The adopted changes are as follows:

• **Rule I. Regular Meetings**

- Regular Board Meeting time at 5:00 p.m.
- Move the Public Comment Period after the General Manager's Report.

• **Rule IV. Closed Meetings**

- Paragraph B. The Secretary-Treasurer, or other Board designated individual, shall record, seal and file the minutes of the Closed Meetings, noting the time the meeting commenced, persons present, the business conducted and the time the meeting ended.

• **Rule VII. Election and Duties of Officers**

- However, the Board may delegate the duties of recording minutes and custodial responsibility of records and the seal to a Recording Secretary who is not a member of the Board.

• **Rule VIII. Board Order of Business**

- The business of the Board shall be taken up for consideration and disposition in the following order:
 - A. Call to Order
 - B. Confirmation of a Quorum
 - C. Pledge of Allegiance
 - D. Workshop or Public Hearing(s) (if on the agenda)
 - E. Consent Agenda Items (if on the agenda)
 1. Approve the minutes of any previous meeting not yet approved
 - F. Items for Individual Consideration
 1. General Manager's Report
 2. Public Comments
 3. Staff Reports and Presentations to the Board
 - G. Recess to Closed Meeting (if on the agenda)
 - H. Consideration and Action on Closed Meeting Items
 - I. Consideration and Action on Future Agenda Items
 - J. Adjournment

• **Rule XII. Persons Appearing Before the Board**

- Change registration time from 15 minutes to one hour prior to the time of the start of the meeting.
- Change speaker time from 5 minutes to 3 minutes.

• **Rule XIV. Standing Committees**

- Paragraph A. The Chairman will designate up to three (3) members of the Board to constitute a Committee of the Board to exercise such authority, as approved by the Board. Business of all Committees of the Board shall only be conducted at a duly posted meeting in which a quorum of the members of the Committee of the Board are present.
- Paragraph B. Committees make recommendations to the Board, which is responsible for all final official actions of the Board unless an action is specifically delegated by the Board to the Committee. With Assistance from the General Manager, each Committee so designated will comply with the Texas Open Meetings Act as applicable and either keep regular minutes of the transactions of its meetings or record the meeting by either audio or video and will cause such minutes or recordings to be retained in accordance with state law and unless otherwise directed by the Board shall post such recordings on BPUB's website.

• **Rule XVI. Adoption, Alteration or Suspension of these Rules**

- SEVERABILITY. If any provision, section, part, subsection, sentence, clause, phrase, or paragraph of these rules is declared invalid or unconstitutional, the same shall not affect any other portion or provision hereof and all other provisions shall remain valid and unaffected by any invalid portion, if any.